

## Announcement 96-41

### 1996 Form W-4

The IRS has approved the 1996 Form W-4, Employee's Withholding Allowance Certificate, for printing. The form should be available for distribution by May 1996. Employers may order Form W-4 by telephone or they may use other IRS electronic information services to get copies.

<b>Request by—</b>	<b>Number or Address</b>
Telephone	1-800-TAX-FORM (1-800-829-3676)
Computer and modem	703-321-8020 (modem settings are N, 8, 1)
Internet: World Wide Web FTP Telnet	www.irs.ustreas.gov ftp.irs.ustreas.gov iris.irs.ustreas.gov
Fax	703-487-4160

Employers should remind employees to check their withholding to see if it is sufficient. Employees may use Publication 919, "Is My Withholding Correct?," for assistance. If an employee submitted a 1995 Form W-4 for 1996, he or she is not required to submit a 1996 Form W-4 but should if the withholding is not adequate.